

Developing an Action Plan

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Effective Teaching Strategies

- What Works Clearinghouse
 - <https://ies.ed.gov/ncee/wwc/>
- Share My Lesson
 - <https://sharemylesson.com>

Action Plan

- **Purpose:** What is the purpose of the intervention?
- **Goal:** State the specific goal (objective) for the intervention
- **Brief Overview of Intervention:** What actions will be taken to achieve the goal? Also explain *how* the actions are anticipated to achieve the goal.
- **Tasks (How):** Make a step-by-step list of tasks/activities to accomplish the goal
- **Persons (Who):** List who will be responsible for each task
- **Place (Where):** State where the tasks will be done
- **Timeline (When):** State when each task should be completed
- **Resources (What):** List resources/materials needed to accomplish the tasks

Action Plan

Objective (What)	Task (How)	Person (Who)	Place (Where)	Time (When)	Resources

Example Action Plan

- **Purpose:** The purpose of this Action Research project was to reduce the rate of academic malpractice amongst JS3 students.
- **Goal:** The goal of the Action Plan is to reduce the rate of copying Continuous Assessments by 50%.
- **Brief Overview of Intervention:** The Intervention will consist of one lesson discussing the different types of academic malpractices and how they are harmful to the long-term prosperity of the student. At the end, students will be asked to sign an academic honesty contract. Through education and a commitment to avoiding malpractices, it is believed that students will think more carefully about committing malpractice in the future.

Objective (What)	Task (How)	Person (Who)	Place (Where)	Time (When)	Resources
Develop the Lesson on Academic Malpractice	Dr. Korb will develop the content in collaboration with a focus group of 5 students	<ul style="list-style-type: none"> • Dr Korb • Focus group with 5 JS3 students 	GJSS empty classroom	Mon, 25 Nov @2.30pm when school closes	Paper and pencil
Develop the Academic Honesty Contract	Dr. Korb will develop the content in collaboration with a focus group of 5 students	<ul style="list-style-type: none"> • Dr Korb • Focus group with 5 JS3 students 	GJSS empty classroom	Wed, 27 Nov @2.30pm when school closes	Paper and pencil
Deliver Lesson on Academic Malpractice	Dr. Korb will give the lesson to all JS3 students	<ul style="list-style-type: none"> • Dr Korb • All JS3 students 	GJSS Assembly hall	Mon, 2 Dec immediately after opening Assembly	Materials identified when developing the lesson
Students will sign Academic Honesty Contract	Dr. Korb will share the Academic Honesty Contract and invite students to sign. Then she will collect the signed copies	<ul style="list-style-type: none"> • Dr Korb • All JS3 students 	GJSS Assembly hall	Mon, 2 Dec immediately after opening Assembly	Copies of Academic Honesty Contract for all students